

# Harvard College Visiting Undergraduate SEVIS Transfer-in Form for F-1 & J-1 Students

**INSTRUCTIONS:** Visiting undergraduate students admitted to the Harvard College, who are currently in the U.S. attending college in F-1 or J-1 non-immigrant status, must complete Part 1 of this form. Please request the international student advisor at the school you currently attend to complete Part 2. Once this form is complete, please return it to the VUS Admissions Coordinator (see contact information below).

Harvard College cannot issue a visa document (I-20 or DS-2019) until this form has been completed and submitted, your SEVIS release date has arrived and your record has been released by your U.S. college/university. The Harvard College Admissions Office will forward this form, along with the Foreign Student Visa Survey (FSVS) and financial certification information to the Harvard International Office (HIO). The HIO will then issue your new I-20 which will be securely emailed to you. Once you are issued a visa document from Harvard, you must report to the HIO within 15 days of the start date on your visa document to have your visa record transfer processed.

## Part 1: To be completed by the student (print or type)

Name: \_\_\_\_\_  
Last/Family Name First/Given Name

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_  
Month/Day/Year

Harvard College Email Address: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

**Harvard Admissions Office Contact: Trudy Regan, gregan@fas.harvard.edu**

**PLEASE NOTE:** It is not possible for Harvard to issue you an I-20 or DS-2019 until the SEVIS release date listed in Part 2, as we are unable to access your SEVIS record until that date. If you plan to travel, please consult an advisor at the Harvard International Office.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Part 2: To be completed by your current International Student Advisor (DSO, RO or ARO)

What is the student's current visa status? F-1  J-1  SEVIS ID No.: \_\_\_\_\_

If J-1, please complete the following section:

EV's start date/first entry to the U.S.: \_\_\_\_\_ EV's CIP code on DS-2019: \_\_\_\_\_

Name of your school and EV program number (if applicable): \_\_\_\_\_

Student was last pursuing a full course of study (check one) during the:      Fall      Spring      Summer

Date of graduation/termination of study: \_\_\_\_\_

Has this student been authorized for (F-1) Curricular or Optional Practical Training or (J-1) Academic Training?  No  Yes

If yes, what are the dates and type of practical/academic training authorized? \_\_\_\_\_

To the best of your knowledge, is the student noted above in status according to DHS regulations and eligible for transfer?

No  Yes If no, please provide an explanation: \_\_\_\_\_

**SEVIS transfer release date:** \_\_\_\_\_

For F-1 transfers, Harvard's School Code is **BOS214F00162000**

For J-1 transfers, call the HIO at 617-495-2789, 9 a.m. to 3:00 p.m., ET, for Harvard's EV program number.

(Releasing the student's record in SEVIS indicates that the student is eligible to transfer from your school to another SEVIS school in the U.S.)

This form was completed by: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to: Trudy Regan, Harvard College VUS Admissions, 86 Brattle St., Cambridge, MA 02138  
• gregan@fas.harvard.edu •